**1. GENERAL INFORMATION**

Foreign Tourism Representation of the Slovak Republic in Moscow on behalf of “Discover Central Europe” – joint promotional initiative of the Slovak Republic, Czech Republic, Hungary, and Poland (hereinafter as Visegrad Group - V4) would like to invite you to the V4 Tourism Workshop in Almaty and Nur-Sultan (former Astana), Kazakhstan.

**2. WORKSHOP PROGRAMME SCHEDULE**

**ALMATY**

Place: Novotel Almaty City Center 4\*, 104A Dostyk Avenue, Almaty, Kazakhstan

<https://www.accorhotels.com/gb/hotel-8582-novotel-almaty-city-center-opening-december-2018/index.shtml>

Date: **October 23, 2019**

10:00 – 11:00 **Registration and Welcome Coffee**

Registration at the counter in front of the conference hall

11:00 – 12:00 **Welcome speech and Presentations of Central Europe destinations**

Tourist Authority of the Slovak Republic welcome note on behalf of all the partners and V4 countries presentations given by representatives of National Tourism Boards of V4

12:00 – 12:30 **V4 countries´ suppliers brief introduction;   
1 slide (1min) /company**

12:30 – 14:00 **B2B workshop**

14:00 – 15:00 **Networking cocktail reception and lucky draw**

*Expected attendance: 60-70 Kazakhstan tour operators and travel agency representatives*

**NUR-SULTAN (former Astana)**

Place: Hilton Garden Inn 4\*, 15 Kabanbai Batyr Avenue, Nur-Sultan, Kazakhstan

<https://hiltongardeninn3.hilton.com/en/hotels/kazakhstan/hilton-garden-inn-astana-TSEAKGI/maps-directions/index.html>

Date: **October 24, 2019**

10:00 – 11:00 **Registration and Welcome Coffee**

Registration at the counter in front of the conference hall

11:00 – 12:00 **Welcome speech and Presentations of Central Europe destinations**

Tourist Authority of the Slovak Republic welcome note on behalf of all the partners and V4 countries presentations given by representatives of National Tourism Boards of V4

12:00 – 12:30 **V4 countries´ suppliers brief introduction;   
1 slide (1min) /company**

12:30 – 14:30 **B2B workshop**

14:30 – 15:30 **Networking cocktail reception and lucky draw**

*Expected attendance: 60-70 Kazakhstan tour operators and travel agency representatives*

*The participants are kindly asked to bring some souvenirs or vouchers for lucky draw.*

**3. PARTICIPATION CONDITIONS**

**The organizer provides during the workshop:**

* + 1 table for B2B talks per company at a workshop venue
  + company brief introduction
  + catering during events – coffee-break and cocktail reception
  + catalogue with description and contact information about V4 countries and participants

**The participants cover at their own expense:**

* + Transportation to, in and from Kazakhstan
  + Accommodation
  + Shipping cargo with promotional materials

PLEASE NOTE that for the citizen of Czech Republic, Hungary, Poland and Slovak Republic **VISAS ARE REQUIRED** to enter Kazakhstan.

**4. ACCOMODATION ARRANGEMENTS**

**Recommended accommodation:**

**Novotel Almaty City Center 4\*, 104A Dostyk Avenue, Almaty, Kazakhstan**

[https://www.accorhotels.com/gb/hotel-8582-novotel-almaty-city-center-opening-december 2018/index.shtml](https://www.accorhotels.com/gb/hotel-8582-novotel-almaty-city-center-opening-december%202018/index.shtml)

Participant special price: **30.000,00 KZT (approx. 70,00 EUR)/SGL** room with breakfast, **34.000,00 KZT (approx. 78,00 EUR)/DBL** room with breakfast.

**For Reservation contact:** [H8582-RE@accor.com](mailto:H8582-RE@accor.com) or [H8582-RE1@accor.com](mailto:H8582-RE1@accor.com) and send the enclosed form till **01.10.2019.**

**Hilton Garden Inn 4\*, 15 Kabanbai Batyr Avenue, Nur-Sultan, Kazakhstan**

<https://hiltongardeninn3.hilton.com/en/hotels/kazakhstan/hilton-garden-inn-astana-TSEAKGI/maps-directions/index.html>

Participant special price: **25.000,00 KZT (approx. 58,00 EUR)/SGL** room with breakfast, **29.000,00 KZT (approx. 67,00 EUR)/DBL** room with breakfast.

**For Reservation contact:** [tseak\_fo@hilton.com](mailto:tseak_fo@hilton.com) and send the enclosed form till **01.10.2019.**

**To participate in the V4 Tourism Workshop in Almaty and Nur-Sultan please fill in the APPLICATION FORM (attached) and send it to:** [**office.ru@**](mailto:office.ru@)**slovakia.travel**

**Registration deadline: September 15th, 2019**

**5. TRANSPORT IN KAZAKHSTAN**

**Recommended transport:**

**October 23, 2019**

16:30 transfer by bus/minibus from Novotel Almaty City Center to Almaty Airport

18:50 departure from Almaty to Astana, Air Astana, KC 991

20:30 arrival Nur-Sultan, transfer to Holiday Garden Inn Hotel

**6. COMPANY PROFILE FOR THE V4 TOURISM WORKSHOP KAZAKHSTAN CATALOGUE**

**Company profile:**

Article about your company (not your official brochures or visuals) structured as follows:

**Headline**

|  |
| --- |
| *Please fill in here in Russian or English language (max 130 characters)* |

**Company description**

|  |
| --- |
| *Please fill in here in Russian or English language (max 1 400 characters)* |

**Contact information (in Russian or English language):**

Company name:

Representative name:

Position:

Address:

Telephone:

Email:

Web:

**+ your company logo in vectors (ai, cdr, pdf)**

**+ photo of company representative in high resolution (120 DPI)**

**+ 3 - 4 high resolution photos (120 DPI)**